



THE FEDERATION OF ST. EDMUND'S AND ST. PATRICK'S R.C. PRIMARY SCHOOLS

SAFEGUARDING POLICY (for parents)

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| <i>Date Policy Approved:</i> | <i>Autumn 2018</i> |
| <i>Date Endorsed by Governors:</i> | <i>23rd January 2019</i> |
| <i>Date of Next Review:</i> | <i>Autumn 2020</i> |

SAFEGUARDING POLICY

Our Mission Statement

We come to a Roman Catholic School and so believe that Jesus was born, died and rose again for everyone. We aim to help, encourage and show God's way to our families, making sure that our Catholic traditions and faith are kept alive. Each year at school, we learn a little bit more about our faith so that we can grow to love God and each other more.

At our schools, we seek at all times to be a witness to Jesus Christ. We remember this when putting our policies into practice. Therefore this policy will reflect the Catholic identity and mission of our schools and the values it proclaims.

Principles

The federation of St Edmund's and St Patrick's aims to create and maintain a safe learning environment where all children and adults feel safe, secure and valued and know they will be listened to and taken seriously. We follow the Keeping Children Safe in Education document September 2018. Our schools will always put the best interest of the child first. We are committed to providing a safe learning environment for all children and implement policies, practices and procedures which promote safeguarding and the emotional, spiritual and physical well-being of children and staff.

If you have concerns about your child or a child at either of our schools you can contact:

Lead Designated Person: Miss Rabbitt at St Patrick's and Mr Usher at St Edmund's.

Deputy Designated Person: Mrs Clinton at both schools.

Other Designated Persons in school: Mrs Shaw SEND Coordinator and Selina Higson Caritas Social Worker.

Designated Governor: Mrs Yvonne Kinsey

Remember Safeguarding is everyone's business

If you think a child is at risk you have the responsibility to inform the local authority. Anyone can make a referral to social care support by calling the MASH (Multi Agency Safeguarding Hub) team on 0161 234 5001 or if you need some advice you can call the consultation line on 0161 219 2895. If you feel a child is at immediate risk you should contact the police on 999.

Keeping Records

At both schools we will keep and maintain up to date information on children on the register including where and with whom the child is living, attainment, attendance, referrals to and support from other agencies and any other significant event in a child's life. All this information will be kept on the school's child protection online monitoring system called CPOMS.

Informing Parents/Guardians/Carers

Our approach to working with parents/guardians/carers is one of transparency and honesty. Our responsibility is to safeguard and promote the welfare of all the children in our care. We aim to do this in partnership with our parents/guardians/carers. In most cases parents/guardians/carers will be informed when concerns are raised about the safety and welfare of their child. Parents/guardians/carers should be given the opportunity to address any concerns raised.

Parents/guardians/carers will be informed if a referral is to be made to the Manchester Contact Centre or any other agency.

Parents/guardians/carers will not be informed if it is believed that by doing so would put the child at risk. In such cases the Designated Person or the Executive Headteacher will seek advice from the Children and Families Service's Initial Assessment Team.

Early Help and Prevention

Mostly we work with children who have additional needs before they meet the threshold that demands a Child Protection referral. As a primary setting we can support these children by working with other relevant professionals by using the Manchester Early Help. The Early Help Assessment sets out a structured way of 'working together' with different professionals and agencies to prevent complex needs escalating.

This policy for parents is part of our extended safeguarding and child protection policy which is reviewed annually with staff and the Governing Body. A copy of this policy is available on our website and a hard copy will be made available on request.